**Meeting Minutes**

**October 28, 2019**

**1:30 PM – 3:00 PM**

**Location: Educational Leadership Room 207**

Convened by Kim Davis

Present: Bradley, Davis, Bowser, Hall, Appaji, Woods, Kelly (Woods Proxy)

Absent: Bryant, Kelly, Medley, McBride, Williams

* No Quorum
* No Approval of Previous Meeting Minutes due to lack of a quorum
* Meeting with Dr. Malina Monaco
	1. Pipeline Initiative- ideas discussed for initiatives to implement in order to increase the number of teachers (particularly underrepresented populations in AR)
		1. Attracting and Retaining Quality Teachers and School Leaders- will need initiatives; we’ll need to base this on shortage area data; we will need to report retention data for CAEP
		2. Ready2Teach Initiative (EPP-Wide Program)- has been implemented for three years; can be expanded to included advanced program candidates (i.e. adding a “Ready2Lead Initiative)
	2. SPA Report- SPA Reports good until 2025

Dr. Bradley explained that Dr. Utter is working on a plan for reports to be sent to accreditation agencies to be required to be sent to the office of the Provost 30 days in advance of sending it off.

Bradley and Davis recommended that program coordinators also become/be reviewers for their SPAs

Hall discussed concerns he encountered on a professional listserve for school psychologist expressing the need to obtain consent from completers for their employers to “rate” them on Employer Satisfactios Surveys. The point at which the candidates would provide consent was discussed. At Admission was recommended as an optimal time to obtain consent from candidates.

* 1. Template for CAEP Review Evidence w/ Feedback (only for programs that have expired)
* Review of Proposed EDA/EDLDA Timeline
* Proficiency Charts Due by Monday, November 11th

Meeting adjourned at 2:50

* + 2019-2020 meeting dates
	+ November 11th –Advanced Program Meeting

Minutes (draft) submitted by LaToshia on 10-30-19

Minutes approved on 12-2-19